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| JCOMM/ ETMSS meeting  JCOMM/ETSI meeting  JCOMM/ MetArea coordinators meeting  Helsinki, Finland,  Tuesday 28 February to Friday 3 March 2017 |  |  |
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**Information notes for participants**

**JCOMM/ETMSS, JCOMM/ETSI and JCOMM/METAREA Coordinators meetings**

**Venue**

At the kind invitation of the Finnish Meteorological Institute, the meetings of

JCOMM/ ETMSS, ETSI and METAREA coordinators will be held

in Helsinki

from Tuesday 28th of February to Friday 3rd of March

at the Finnish Meteorological Institute Erik Palménin aukio 1 ; 00560 Helsinki

The meetings will be held in the 1 floor of the building starting 28th of February at 9 a.m.

An Information and Registration Desk will be set up close to the main conference room. It will handle the registration of participants and the provision of general information. Participants will receive identification badges at the time of registration.

#### Internet access

Wireless Internet connection will be freely available at the venue.

**Entry requirements**

All participants should possess a valid passport and/or passport replacing travel documents. Foreign nationals who need an entry visa are requested to apply for it from the nearest Finnish Diplomatic Representation. More details per country for acquiring travel documents to Finland are provided by the [Passport and Visa Unit](http://www.formin.fi/public/default.aspx?nodeid=15999) of the Ministry for Foreign Affairs at <http://www.formin.fi/public/default.aspx?nodeid=15716&contentlan=2&culture=en-US>.

General enquiries about travel documents accepted by Finland and visa issues should be e-mailed to the Passport and Visa Unit ([visas.passports@formin.fi](mailto:visas.passports@formin.fi)). Inquiries about the progress of visa applications or about the application procedure itself should be made directly to the Finnish Diplomatic Representation concerned.

**Banking**

The local currency is the euro (€). There are currency exchange offices in Helsinki International Airport. All banks also have exchange offices. Credit cards are accepted everywhere and there are numerous cash points that accept international debit cards. Banks are closed on weekends.

**Transportation**

Detailed information about the bus shuttle and taxi transport from and to the airport can be found at the Helsinki Airport website at: <http://www.helsinki-vantaa.fi/home>

Information on public transport tickets and fares in Helsinki-area can be found at the website: <https://www.hsl.fi/en/tickets-and-fares>

To plan your travel around Helsinki you can use <http://www.reittiopas.fi/en/>

Visitors can buy tickets from ticket machines, vehicles and R-kiosks. It is possible to buy day tickets valid for 1-7 days which can be used in all vechiles.

Information how to find FMI (the building called Dynamicum) is at our website <http://en.ilmatieteenlaitos.fi/how-to-find-dynamicum>

**Social programme**

Icebreaking at FMI HQ after the meeting on Tuesday 28th of February

Dinner hosted by FMI held on Thursday 2nd of March following

an excursion to Maritime Rescue Sub-Center (MRSC Helsinki) of the Finnish Border Guard and to the Vessel Traffic Services (VTS) Center operated by the Finnish Transport Agency.

**Local weather in February**

Weather information for Helsinki is available at the following website of the Finnish Meteorological Institute: <http://en.ilmatieteenlaitos.fi/local-weather>

It’s best winter time in Finland so it can be quite cold. Don’t forget to take warm shoes, clothes, caps and hand wear with you.

**Health requirements and medical services**

Up-to-date information on International Travel and Health can be obtained at: <http://www.who.int/countries/en>

Medical services are of a high standard, with most international prescription drugs readily available at retail pharmacies. It is suggested that participants purchase personal medical insurance for the duration of their stay in Finland.

**More about Helsinki**

More information about Helsinki can be obtained from the official tourism website of the City of Helsinki at: <http://www.visithelsinki.fi/In_English/Visitor.iw3>

**Hotel reservation**

Participants are advised to make their own accommodation bookings well in advance.

For further information, please contact the Local Organizing Committee by email:

etsi-etmss@fmi.fi